



BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL

Minutes of the meeting held on Monday 10th June 2024 at 7:30pm
Bekesbourne Village Hall.

Minutes to be formally agreed at the next meeting.

1. Those Present

Parish Cllr David Sladden (Chairman), Parish Cllr Joanne Watt (Vice Chair);
Parish Cllr Christine Sladden; Parish Cllr Mary Evans;
Parish Cllr Mark Rhodes
Mrs N. Purcell (Clerk/Proper Officer to the council)
There were 0 members of the public present.

2. Apologies for Absence

Parish Cllr Caroline Tuffey
Canterbury City Councillor L. Castle

3. Declarations of councillor interests relevant to this agenda

M.Rhodes – Allotment tenant.

4. To confirm minutes of the previous meeting (*held on 13th May 2023*)

It was unanimously agreed that the minutes of the previous meeting are a TRUE and ACCURATE record, the chair signed accordingly.

5. To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

None

The meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patrixbourne present at the meeting.

6. Public representation (*notified to the clerk in advance of the meeting, agenda items only*)

None

7. External Reports

7.1 County Councillor Reports

Cllr Sole circulated his report ahead of the meeting.

7.2 City Councillor Reports

Cllr Castle circulated his report ahead of the meeting.

Parish Council meeting resumes

8. Parish Clerk Report

ROSPA will be booked imminently, to conduct the annual playground inspection that is now due. Cllrs noted that the zip line was sagging again.

9. Any s101 Delegated Authority items to be noted by council

None.

10. Any updates from representatives from external groups (if any)

10.1 Recreation Ground Management Committee

A productive meeting was held on 1st June, and a new committee structure has been decided. Several individuals would take over the main (four) responsibilities : Steve Gilham would be Chair of the Committee, Leo Craig would act as Treasurer, Tom Marsh would be responsible for football bookings and Leo Craig and Mark Rhodes would oversee the grounds and the pavilion. It was agreed that there would be a further meeting of the individuals named to go through the details of the work involved.

10.2 Village Hall Management Committee

The following report was received and read aloud:

The hall is running well with the usual regular weekly bookings. We have taken on another weekly exercise class for the less able, on a Thursday evening, which started 3 weeks ago.

We have a Strawberries & Cream event being held by the hall as a fund raiser. This has been planned for Saturday 20th July. It was a great success last year, so here's hoping this year will also do well.

We have a steady stream of bookings for parties and events throughout the year ahead. We have just had a four day booking for a cycle event that went very well. They booked with us last year and have decided to book again for next year.

The Coffee mornings remain popular and are doing well. The church held a plant sale to raise funds for Christian Aid week, which was well supported. The refill van also attends the Coffee Mornings.

We have had a complaint from a resident in Station Approach regarding apparent noise and parking issues, but these were found to have been not generated from the hall events in question. We have replied to the complainant with our findings.

We have a new Trustee that has joined our committee and another two who would like to join as Trustees in the near future.

10.3 The River Group

No update.

10.4 KALC

No update.

10.5 A257 Traffic Management Group

One of the main concerns is the imminent closure of the A257 between St Martins Hospital and Stodmarsh Road. The closure was originally planned for a total of 13 weeks but options are being explored to consider dual working to avoid total closure.

11. Highways Matters

11.1 Any updates

No updates

11.2 Any new matters

Markings have been sprayed on the road in preparation for the resurfacing of Station Road Bekesbourne Lane. The road will be closed for 3 nights for the works, commencing on 17th June 2024.

12. Finance Matters

12.1 To note May/June payment schedule & approve any new payments.

Payments Made in May/June as per financial regulations.

Date	Type	Payment	Amount
My 2024	FPO	HugoFox	£23.99
May 2024	SO	Clerks Salary	As per salary sheet
June 2024	FPO	RGMC CFF	£4193.00
June 2024	FPO	Village Hall hire for council year 2024-25	168.00

Payments Due for Approval:

Date	Type	Payment	Amount
June 2024	FPO	Clerk Expenses HP Instant Ink	£9.99
June 2024		Lionel Robbins Internal Audit	£105.00

Resolved: It was proposed by J. Watt and seconded by C. Sladden to approve the May/June Payment Schedule.

Outcome: All in favour, motion carried.

12.2 AGAR: To review the effectiveness of the system of Internal Control (Section1). Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign plus minute reference.

The Council considered and approved the Statement of Internal Control for the year ending 31 March 2024. The Chair and Clerk signed the Statement on behalf of the Council.

12.4 AGAR: To approve the Accounting Statements for 2023-2024, Section 2 of the AGAR for the year ending March 2023 and the supporting Bank Reconciliation as at 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022-2023) to this year (2023-2024). The Chair of the meeting to sign and date PLUS minute reference.

The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Finance Officer who had prior to the meeting signed and dated Section 2 of the AGAR for 2023-2024. The Chair signed and dated the Accounting Statement on behalf of the Council.

12.5 AGAR: To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer: from 12th June to 24th July 2024.

The Council noted the period for the Exercise of Public Rights from 12th June 2024 to 24th July 2024.

12.6 Annual Internal Audit Report 2023/2024

Council noted the Internal Audit Report dated 19th May 2024, and the action required from this regarding the Clerk's salary now crossing the threshold for pension auto-enrolment. This is to be addressed ASAP.

13. Planning (New applications)

13.1 Application No: CA/24/00815

Proposal: Application for Listed Building Consent for internal alterations including removal of section of wall and insertion of wall to ground floor.

Location: The Old Vicarage , School Lane, Bekesbourne, Kent, CT4 5ER

Resolved: It was proposed by M. Rhodes and seconded by C. Sladden for council to SUPPORT this application.

Outcome: All in favour. Motion carried.

13.2 Updates (If any)

None

14. Allotments

All tenancies renewed for 2024-25. One new tenant.

15. Village Sign

Deferred until next month.

16. Next Meeting Date

Monday 8th July 2024

17. Items for Next Agenda

Requests are to be emailed to the Clerk at least 10 days prior to any meeting; together with supporting information if relevant.

-Meeting Closed 20:03-

It was agreed that these minutes are a true and accurate record:

Signed: _____ (Chair)

Date: _____