

BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL

Email: clerk.bwp@outlook.com

Tel: 07553763102

Date of Issue:

6th June 2024

Dear Councillors,

Notice is hereby given that a meeting of the Parish Council will be held on **Monday 10th June 2023 at 7:30 pm**, at **Bekesbourne Village Hall**, where the business shown on the agenda below will be transacted:

Nicola Purcell

**Parish Clerk & Responsible Finance Officer to
Bekesbourne with Patricxbourne Parish Council**

1. Those Present
2. Apologies for Absence
3. Declarations of councillor interests relevant to this agenda
4. To confirm minutes of the previous meeting (*held on 13th March 2023*)
5. To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

The meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patricxbourne present at the meeting.

6. Public representation (*notified to the clerk in advance of the meeting, agenda items only*)
7. External Reports
 - 7.1 County Councillor Reports
 - 7.2 City Councillor Reports

Parish Council meeting resumes

8. Parish Clerk report (*Page 3*)
9. Any s101 Delegated Authority items to be noted by council.- none.
10. Any updates from representatives from external groups (*if any*)
 - 10.1 Recreation Ground Management Committee
 - 10.2 Village Hall Management Committee
 - 10.3 The River Group
 - 10.4 KALC
 - 10.5 A257 Traffic Management Group
11. Highways Matters
 - 11.1 Any updates
 - 11.2 Any new matters
12. Finance Matters
 - 12.1 To note May/June payment schedule & approve any new payments.
 - 12.2 AGAR: To review the effectiveness of the system of Internal Control (Section1).
Councillors are asked to consider the Statement of Internal Control in support of the

Annual Governance Statement. The Chair of the meeting and the Clerk to sign plus minute reference.

12.4 AGAR: To approve the Accounting Statements for 2023-2024, Section 2 of the AGAR for the year ending March 2023 and the supporting Bank Reconciliation as at 31 March 2024 and if necessary, the explanation of the significant variations from last year (2022-2023) to this year (2023-2024). The Chair of the meeting to sign and date PLUS minute reference.

12.5 AGAR: To note the proposed dates for the Exercise of Public Rights as selected by the Council's Responsible Finance Officer: from 12th June to 24th July 2024.

12.6 Annual Internal Audit Report 2023/2024

13. Planning (New applications)

13.1 Application No: CA/24/00815

Proposal: Application for Listed Building Consent for internal alterations including removal of section of wall and insertion of wall to ground floor.

Location: The Old Vicarage , School Lane, Bekesbourne, Kent, CT4 5ER

13.2 Updates (*If any*)

14. Allotments

15. Village Sign

16. Next Meeting Date (*Monday 8th July 2024*)

17. Items for Next Agenda

Requests are to be emailed to the Clerk at least 10 days prior to any meeting; together with supporting information if relevant.

Local electors and the press are entitled to listen to parish council meetings but not take part. An opportunity to speak on an agenda item will be given at the beginning of council business. Please let the Parish Clerk know in advance if you wish to speak by using the contact details at the top of this agenda.

Supporting information:

8. Parish Clerk report:

- ROSPA will be booked for this month to conduct the annual playground inspection.

12.1 May/June Payment Schedule

Payments Made in May/June as per financial regulations.

Date	Type	Payment	Amount
My 2024	FPO	HugoFox	£23.99
May 2024	SO	Clerks Salary	As per salary sheet
June 2024	FPO	RGMC CFF	£4193.00
June 2024	FPO	Village Hall hire for council year 2024-25	168.00

Payments Due for Approval:

Date	Type	Payment	Amount
June 2024	FPO	Clerk Expenses HP Instant Ink	£9.99
June 2024		Lionel Robbins Internal Audit	£105.00