

## BEKESBOURNE WITH PATRIXBOURNE PARISH COUNCIL

Minutes of the meeting held on Monday 14<sup>th</sup> March 2022 at 7:30pm at Bekesbourne Recreation Ground Pavilion.

### Minutes to be agreed at the Next meeting

**Present:** Parish Cllr Andrea Nicholson (Chairman)  
Parish Cllr Graham Duplock  
Parish Cllr Christine Sladden  
Parish Cllr Joanne Watt  
Parish Cllr David Sladden  
Parish Cllr Christine Ash  
Parish Cllr Emily Young  
Parish Cllr Mary Evans

Mrs Nicola Purcell, Clerk to the Council

There were 0 members of the public present.

#### 1. Receive apologies

None

#### 2. Requests for DPI'S or dispensations relevant to this agenda (written or verbal)

None

#### 3. Agree Minutes for previous meetings

It was unanimously agreed that the minutes from the meeting held on 10<sup>th</sup> January 2021 were a true and accurate record. The Chair signed the minutes.

It was unanimously agreed that the minutes from the extraordinary meeting held on 22<sup>nd</sup> February 2021 were a true and accurate record. The Chair signed the minutes.

#### 4. Deal with matters arising from the minutes not covered elsewhere.

None

#### 5. County/City Councillor Reports

KCC Cllr Sole's report received and circulated prior to the meeting.

No report received from CCC Cllr Jones.

**Action:** Nicola to email CCC Cllr Jones to request an update.

#### 6. Planning

##### 6.1 New Applications

Application No.	Proposal	Location
CA/22/00263	Single-storey side extension, erection of storage outbuilding and associated landscaping following demolition of existing conservatory and double garage.	Bourne Cottage, Patrixbourne Road, Patrixbourne, Canterbury, Kent, CT4 5BP
<b>Comments:</b> Parish council have no concerns over the proposals for the building, however, would like to ensure the trees in the area are protected. Clerk to submit these comments.		

## 6.2 Application Updates

Application No.	Proposal	Location	Status
CA/21/02857	Application for prior notification for an Agricultural Building for use as seed storage.	Essentially Hops Chalkpit Farm Chalkpit Hill, Bekesbourne CT4 5EU	Prior approval not required
CA/21/02586	Two-storey side & rear extension following demolition of existing side & rear extension.	1 Yew Tree Cottages, Bekesbourne Hill, Bekesbourne, Canterbury, Kent, CT4 5EE	GRANTED
CA/21/02067	Detached timber framed garage together with new access and driveway	Ebury Cottage, Station Road, Bekesbourne, Canterbury, Kent, CT4 5DD	Awaiting decision
CA/21/02787	Erection of 7 dwellings together with associated access, parking, landscaping and ancillary works.	Rosary House, Aerodrome Road, Bekesbourne, Canterbury, Kent, CT4 5EX	Awaiting decision
CA//16/00600	Hybrid planning application for urban extension of up to 4,000 dwellings. Full application details available online.	Land North and South Of New Dover Road, Canterbury, Extending North To Canterbury-Dover Railway Line, West To Nackington Road And South To A2	Awaiting decision
CA/22/00028	Application for Listed Building Consent for removal of paint from internal wooden ceiling beams.	Star Cottage, Bekesbourne Hill, Bekesbourne, Canterbury, Kent, CT4 5ED	Application withdrawn
CA/22/00096	Construction of a lorry park following demolition of the existing fencing and trees within the car park	A Gomez And Co Distribution Services Ltd, Coldharbour Lane, Bridge, Canterbury, Kent, CT4 5HL	Awaiting decision
CA/21/02873	Two storey side extension together with change of windows and doors from timber to UPVC	2 Hillside Cottages, Station Road, Bekesbourne, Kent, CT4 5EN	GRANTED
CA/21/03043	Proposed outbuilding	Hode Farm, Hode Lane, Bridge, Canterbury, Kent, CT4 5DH	GRANTED
CA/21/03038	Dormer to rear to accommodate internal lift.	Nichols Barn, Station Road, Bekesbourne, Canterbury, Kent, CT4 5DD	GRANTED

## 7. Highway Matters

The junction of School Lane and Station Road has been re- tarmacked and white lines painted.

Bifrons Hill resurfacing took place as scheduled.

## 8. Finance Matters

### 8.1 Payment schedule

Details	Amount Incl. VAT	Status
Clerk Salary Jan	As details on salary slip	PAID (via standing order)
Clerk reimbursement for Mobile phone handset+ Jan + Feb bill	£45.00	PAID (s101 delegated authority)
Clerk Feb Salary	As detailed on salary slip	PAID (via standing order)
SLCC Membership	£183.00	PAID (s101 delegated authority)
GoPak- Chairs	£4,524.43	PAID (s101 delegated authority)
Kchickster Entertainment deposit	£56.00	PAID (s101 delegated authority)
Clerk expenses- Ink	£43.39	PAID (s101 delegated authority)
Noticeboard Company	£1,102.80	PAID (s101 delegated authority)
Playdale Playground Annual Inspection	£195.00	PAID (s101 delegated authority)
SLCC CiLCA qualification	£410.00	PAID (s101 delegated authority)

Cllrs in agreement with the above. A bank reconciliation was also presented to councillors in advance of the meeting.

### 8.1 Receipts

Grant for the sum of £2883.00 has been received from CCC toward the new chairs for the village hall.

## 9. Village Hall Update

Cllr Duplock reported that the work on the village hall is due to start Monday 21<sup>st</sup> March 2022 with a proposed completion date of 19<sup>th</sup> August 2022. Final clear out to take place before works begin.

The PC requested that the crockery be saved for use at the Jubilee event.

**Action:** Nicola to post notice of works letter to residents in Station Approach and the first few houses on School Lane.

## 10. Correspondence

**10.1** Email received regarding concerns over a family member's sunken grave at St Peter's churchyard.

**Action taken:** Forwarded contact onto Churchwarden Nicky Fry.

**10.2** Email received from resident in new houses wanting to touch base again regarding the allotments next to the houses. Resident had noticed a few were not touched over the past year so just wanted to reconfirm interest should one become available.

**Action taken:** Have been in contact with resident to confirm that they still have a place on the waiting list and have advised I will be in touch upon completion of allotment inspections, should a plot become available.

**10.3** Email received from an allotment holder expressing concerns regarding overgrown branches from trees in neighbouring field. Tenant reported that some branches have dropped following the recent storm.

**Action:** discussed under agenda item 14

## **11. Jubilee Celebrations**

The committee have been meeting monthly to organise the event. Planning is well underway with the following currently planned: carnival stalls, face painting, beat the goalie, fun dog show, light refreshments, cake competition, fancy dress competition, tombola and commemorative mugs. Initial posters have been published, and letters drafted for local businesses for their sponsorship/ involvement. All monies raised will go toward the installation of an accessible roundabout in the playground. Next meeting 5<sup>th</sup> April 2022 via Zoom.

**Action:** Nicola to email the poster to Meghan Shirley of the Church Parish office for publication in 'On The Nail' magazine.

## **12. Defibrillator Scheme**

It has been confirmed that a defibrillator has been purchased by the local football clubs who use the recreation ground. This is to be installed at the Pavilion. It was agreed by councillors that one should be purchased for installation at the village hall as this is a central point in the village.

**Action:** Nicola to cost the project and to look into funding.

## **13. UK Power Networks**

Cllr Evans expressed concern over the information system used during the recent power outage caused by storm Eunice. There were many examples where residents were given either incorrect, out of date or conflicting information, which would have impacted peoples contingency planning for such an event, especially those who are considered vulnerable.

Action: Nicola to write to UKPN expressing concerns, and to request they look at updating the information sharing system used.

## **14. Allotments**

Annual inspection took place on 2<sup>nd</sup> 2022. Findings were circulated in a report to councillors with photographs.

Summary:

- Currently 3 people on the waiting list for plots.
- Plots 1,2,3 to offer new tenancy for 2022-2023.
- Plot 4 is in breach of the tenancy agreement.
- Plot 5 has not been used for 2 years and therefore in breach of tenancy agreement.
- Plot 6 to offer new tenancy agreement for 2022-2023- advise overhanging tree is to be cut back and 'offered back to landowner'.

- Plot 7, Plot 8 to offer new tenancy agreement for 2022-2023
- Plot 9 has a burning-bin on site. Cllrs expressed concerns over what rubbish is being burned here and if this is a nuisance to local residents. Plot has not been cultivated for over a year and therefore in breach of tenancy agreement.

**Resolved:** It was proposed by Cllr Ash and seconded by Cllr Young that plots 4, 5 and 9 are served a month's notice to vacate the plot as per the tenancy agreement, and that the rent be increased from 19p pm<sup>2</sup> to 22p pm<sup>2</sup> to continue to slowly bring the rent process in line with other allotment schemes in the area.

**Outcome:** All in favour, motion carried.

**15. Standing Orders- to review and approve**

This document was circulated to councillors ahead of the meeting. The item has been deferred to the May parish council meeting to allow councillors more time to digest and comment.

**16. AOB (For information only)**

Nicola has been contacted by Waltham PC asking where the photograph display boards were purchased from/ if they were available to hire? Cllrs commented that they were probably past their best and not suitable for hire.

Cllr Ash spoke of the use of the 'Country Eye' app- an efficient way of reporting fly tipping (in addition to the usual reporting to KCC). It uploads a photograph and registered local people collect the waste.

**17. Date of Next meeting:**

9<sup>th</sup> May 2022

Statutory meeting at 7:00pm followed by the Annual Parish Meeting at 7:30pm

- Meeting ended at 9:35 Pm. -

Signed..... (Chairperson)

Date .....