

BEKESBOURNE WITH PATRIBOURNE PARISH COUNCIL

Minutes of the meeting held on Monday 14th November 2022 at 7:30pm at Bekesbourne Village Hall

Minutes to be formally agreed at the next meeting.

Present: Parish Cllr David Sladden (Chairman)
Parish Cllr Andrea Nicholson
Parish Cllr Christine Ash
Parish Cllr Graham Duplock
Parish Cllr Christine Sladden
Parish Cllr Joanne Watt
Parish Cllr Mary Evans
Parish Cllr Emily Young

Mrs Nicola Purcell, Clerk & Responsible Finance Officer

There were 0 members of the public present.

1. Receive apologies

None

2. Requests for DPI'S or dispensations relevant to this agenda (written or verbal)

Cllr Duplock: Chair of the VHMC

Cllr Evans: Chair of the RGMC

3. Agree Minutes for previous meeting

6 councillors agreed that the minutes from the meeting held on the **10th October 2022** were a true and accurate record. 2 Councillors abstained due to absence at this meeting.

4. Deal with matters arising from the minutes not covered elsewhere.

No matters arising

The meeting will be adjourned for parishioners' questions and comments on agenda.

5. County/City Councillor Reports

KCC Cllr Sole's monthly report received and circulated to councillors.

No report received from CCC Cllr Jones

6. Planning

6.1 New Applications

| Application no: | Proposal | Location | Status |
|-----------------|--|--|---|
| CA/22/02067 | New entrance with canopy and insertion of window to first floor Southeast elevation. | Oakleigh Lodge, Oakleigh Lane, Bekesbourne, Canterbury, Kent, CT4 5EB | Closed for comments |
| CA/22/02102 | : Erection of a ready-mix concrete batching plant, cement and water storage silos, offices, stores and parking for HGV concrete mixers and cars, landscaping and ancillary development | Land At Highland Court Farm, Coldharbour Lane, Bridge, Canterbury, Kent, CT4 5HN | Closes for comments 11 th November 22. |

| | | | |
|---|--|--|--|
| Outcome: Comments received via s101 delegated authority. | | | |
| CA/22/02008 | Installation of Heat Pump to side elevation. | 6 Lysander Close, Aerodrome Road, Bekesbourne, Canterbury, Kent, CT4 5EZ | Closing date for comments 25 th November 22 |
| Outcome: No Comments | | | |
| CA/22/02322 | Single-storey rear extension. | 22 Bifrons Road, Bekesbourne, Canterbury, Kent, CT4 5DE | Closing date for comments 2 nd December 22 |
| Outcome: Councillors requested additional time to read the details on this application and will submit to the clerk via email for submission via s101 delegated authority. | | | |

6.2 Application Updates

| Application No | Proposal | Location | Status |
|----------------|--|---|-------------------|
| CA/21/02787 | Erection of 6 dwellings together with associated access, parking, landscaping and ancillary works. | Rosary House, Aerodrome Road, Bekesbourne, Canterbury, Kent, CT4 5EX | Awaiting decision |
| CA//16/00600 | Hybrid planning application for urban extension of up to 4,000 dwellings. Full application details available online. | Land North And South Of New Dover Road, Canterbury, Extending North To Canterbury-Dover Railway Line, West To Nackington Road And South To A2 | Awaiting decision |
| CA/22/00096 | Construction of a lorry park following demolition of the existing fencing and trees within the car park | A Gomez And Co Distribution Services Ltd, Coldharbour Lane, Bridge, Canterbury, Kent, CT4 5HL | GRANTED |

6.3 Canterbury City Council Regulation 18 Draft Local Plan

6.3.1 Update from meeting at Adisham on 31/10/22;

Cllrs Ash; C.Sladden, and D.Sladden attended the meeting hosted by Adisham PC. Cllr C.Sladden circulated a report ahead of the meeting. It was noted from discussion about the meeting that different parish councils are going to have different issues that they wish to raise with the local plan, as it affects our parishes in various ways.

Resolved: It was therefore agreed that Bekesbourne with Patricxbourne Parish Council would not be submitting a joint response with our neighbouring parishes.

6.3.2 Update from cabinet meeting on 2/11/22

Cllr C.Sladden attended this meeting and has since circulated a report to councillors. No further comments to add.

6.3.3 To discuss formal response

Council discussed the local plan in depth, commenting on the following policies: C1; C12; C13; C15;C16; C21; R1; R15 and R20. The response document will be published on the PC website following submission.

7. Highway Matters

7.1 The flooding under the railway bridge on Station Road was addressed, however since then the road has been re-surfaced, causing the drains to become blocked again. Highways are aware.

7.2 The light under the bridge remains broken.

8. Finance Matters

8.1 Payment schedule

| Details | Amount Incl. VAT | Status |
|---|----------------------------|---------------------------|
| Clerk Expenses: Website Domain for 1 year | £15.59 | PAID |
| PKF Littlejohn Audit 21-22 | £240.00 | PAID |
| Clerk October Salary | As detailed on salary slip | PAID (via standing order) |
| Clerk mobile phone October | £5.00 | PAID (via standing order) |
| VHMC: Hire fees Oct '22-March '23 | £112.00 | PAID |

Outcome: The payment schedule was noted and approved.

8.2 Receipts- None

8.3 Draft Budget 22/23-

Council agreed to calling of an extraordinary meeting on 28th November 2022 to discuss the budget only.

9. Allotments

Correspondence received from allotment holder requesting a visit from relevant councillors to address the overhanging tree branches.

Outcome: Cllr D. Sladden to send Nicola Available dates.

10. Correspondence

As discussed in item 10.

The chair moved item 12 up the agenda.

12. Recreation Ground Management Committee-

12.1 Update

Cllr Evans gave an update to the PC that the refurbishment of the pavilion has been carried out by C.Norris to an excellent standard and is near completion. The RGMC are in need to additional support to remain in operation. It was agreed that it would be advertised for trustees/committee members to come forward.

12.2 Finances

The RGMC have struggled with income this year, and the refurbishment project has come in slightly over budget due to the cost of materials, which has in turn eaten into the RGMC's reserves. Cllr Evans sent a formal request email to the clerk prior to the meeting for an additional support grant of £2,000 to support the RGMC with upcoming bills through to the end of this financial year.

Outcome: It was proposed by Cllr Ash and seconded by Cllr C.Sladden that the PC award the full amount requested by the RGMC to the sum of £2,000. All in favour, motion carried.

11. Village Hall Management Committee

11.1 Update

The hall is open and in operation, with bookings. Crockery and soft furnishings are still required and this is being purchased with a Viridor Grant, which the VHMC have been successful in the initial stages of application. MG ordered the wrong cooker, which is now at a cost of £500 to send back and exchange. The PC urged the VHMC to challenge this expense, as it is not the fault of the VHMC, therefore it should not be added to the bill.

11.2 Finances

Cllr Duplock reported that the project has gone significantly over budget. The latest bill has come in at circa £30,000 and the VHMC expect another final bill to follow. The VHMC have written a cheque for £15,000 to contribute to the bill, but are requesting further financial assistance from the PC. Cllr Duplock advised that the VHMC are seeking a loan for the shortfall.

Cllr Duplock left the meeting while council discussed due to the declaration of interest as chair of the VHMC.

N.Purcell discussed the accounts with councillors, which demonstrated there was £14,681.69 available for the project in the budget for the refurbishment.

Outcome: It was agreed by council, that the VHMC should contribute a further £1397.23 in addition to the £15,000 cheque to meet the total for the latest bill (valuation 6).

It was agreed by council that the PC are not able to contribute anything further to the project financially, as they have already extended the budget by circa £24,000 to cover the cash flow shortfall.

The PC expressed their disappointment that the project has been allowed to be overspent by such a significant amount.

Cllr Duplock returned to the meeting.

13. The Coronation of King Charles

To be discussed following budget meeting.

14. Staff Matters- Confidential

Exclusion of the public under the public bodies (admission to meetings) 1960 Act

Resolved: Under the terms of the Public Bodies (admissions to meeting) 1960 Act, by virtue of the business to be transacted involving discussion the clerk's appraisal, it was agreed to move this item to a closed session.

14.1 SLCC Salary Agreement 21-22 back pay

Outcome: It was unanimously agreed for the N. Purcell to release the amount owed in back pay for the NALC salary scales for 2022-23 to be backdated to April 2022 and to amend the standing order for future payment of the clerk's salary.

Closed session ends, public meeting resumed.

15. AOB- For information only.

None

16. Date for next meeting and any items for agenda

- Extraordinary meeting to agree budget: 28th November 2022
- Following PC meeting: 9th January 2022

- Meeting ended 9:53pm -

Signed..... (Chairperson)

Date