

BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL

Email: clerk.bwp@outlook.com

Tel: 07553763102

Date of Issue:

26th May 2023

Dear Councillor,

Notice is hereby given that a meeting of the Parish Council will be held on **Monday 12th June 2023 at 7:30 pm**, at **Bekesbourne Village Hall**, where the business shown on the agenda below will be transacted:

Nicola Purcell

**Parish Clerk & Responsible Finance Officer to
Bekesbourne with Patrixbourne Parish Council**

1. Those Present
2. Apologies for Absence
3. Declarations of councillor interests relevant to this agenda
4. To confirm minutes of the previous meeting (*held on 13th March 2023*)
5. To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

**The meeting is suspended for up to 15 minutes to allow discussion with
members of the electorate of the parish of Bekesbourne with
Patrixbourne present at the meeting.**

6. Public representation (*notified to the clerk in advance of the meeting, agenda items only*)
7. External Reports
 - 7.1 County Councillor Reports
 - 7.2 City Councillor Reports

Parish Council meeting resumes

8. Parish Clerk report (*Page 3*)
9. Any s101 Delegated Authority items to be noted by council.- none
10. Any updates from representatives for external groups (*if any*)
 - 10.1 Recreation Ground Management Committee
 - 10.2 Village Hall Management Committee
 - 10.3 The River Group
 - 10.4 KALC
 - 10.5 A257 Traffic Management Group
11. Highways Matters
 - 11.1 Any updates
 - 11.2 Any new matters
12. Finance Matters
 - 12.1 to note May/June payment schedule & approve any new payments.
 - 12.2 Year End 2022/2023
 - 12.3 Annual Review of Risk
 - 12.4 Annual Internal Audit Report 2022/2023

- 12.5 Annual Governance and Accountability Return 2021/202
- 13. Planning
 - 13.1 No New applications
 - 13.2 Updates *(If any)*
- 14. Campaign for the Protection of Rural England *(CPRE)*
- 15. Allotments
- 16. Councillor Vacancies & Co-Option
- 17. Next Meeting Date *(Monday 12th June 2023)*
- 18. Items for Next Agenda

Requests are to be emailed to the Clerk at least 10 days prior to any meeting; together with supporting information if relevant.

Local electors and the press are entitled to listen to parish council meetings but not take part. An opportunity to speak on an agenda item will be given at the beginning of council business. Please let the Parish Clerk know in advance if you wish to speak by using the contact details at the top of this agenda.

Supporting information:

8. Parish Clerk report:

ROSPA annual playground inspection has been booked.
Updated insurance to include the Zip line.

12.1 May/June Payment Schedule

Payments Made in May/June as per financial regulations.

Date	Type	Payment	Amount
26.5.23	FPO	Village Hall hire for council year 2023-24	£168.00
26.5.23	FPO	Clerk Expenses for ink	£48.79
26.5.23	FPO	Insurance	£1313.93
31.5.23	SO	Clerks Salary	As per salary sheet

Payments Due for Approval:

Date	Type	Payment	Amount
		Clerk expenses for Councillor Pack Printing. (Invoice no 13596)	£91.00