

**BEKESBOURNE WITH PATRIBOURNE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING ON 22nd March 2021**

Present: Parish Cllr Andrea Nicholson (Chairman)
Parish Cllr Graham Duplock
Parish Cllr Christine Sladden
Parish Cllr Joanne Watt
Parish Cllr Emily Young
Parish Cllr Mary Evans
Mrs Nicola Purcell, Clerk to the Council

88. Apologies

None

89. Declarations of interest

None

90. Clerk feedback of Internal auditor report

Report sent to all councillors in advance of the meeting. The report did not flag up any significant issues. Recommendation made to be more specific with the details of the precept amount in minutes. All councillors accepted the report.

91. Clerk to go through AGAR forms for agreement and signing

91.1 A copy of the AGAR forms sent to all councillors in advance of the meeting. A. Nicholson has the original copies to sign during the meeting.

91.2 Certificate of Exemption- Total gross income for the year is £15,775.47 and total gross expenditure is £15,199.90 making the parish council eligible for exemption as under £25,000.00. All in agreement. Chair signed document.

91.4 Internal Audit report form- this has been signed by the internal auditor on 08/03/2021

91.5 Annual governance statement- Clerk prepared a statement for the councillors in advance of the meeting demonstrating how the parish council meet the requirements. Each point was discussed and agreed as 'yes' except point 4- as the public consultation period was delayed due to the pandemic. This was agreed as 'NO'. Chair signed the document.

91.6 Accounting Statement 2019/20- the figures were applied from the financial records and discussed. All councillors in agreement. Chair signed the document.

92. Payment approval for Internal Audit invoice.

Approval sought for payment of Invoice dated 14th March 2021 for internal audit totalling £120.00. All Cllrs in agreement that this amount be paid.

93. AOB For Discussion only

Thanks noted to the internal auditor Lionel Robbins for assisting the clerk in her first audit.

Meeting Closed at 8:03pm

Signed (Chairman)

Date