

## **BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL**

Email: clerk.bwp@outlook.com

Tel: 07553763102

Date of Issue:

16<sup>th</sup> May 2023

Dear Councillor,

Notice is hereby given that the **STATUTORY MAY MEETING** of the Parish Council will be held on **Monday 22<sup>nd</sup> May 2023 at 7:30 pm**, at **Bekesbourne Village Hall**, where the business shown on the agenda below will be transacted:

*Nicola Purcell*

### **Parish Clerk & Responsible Finance Officer to Bekesbourne with Patricxbourne Parish Council**

1. Those Present
2. Apologies for Absence
3. Election of the Chair for the council year 2023-24
4. Signing of Acceptance of Office- Chair
5. Election of the vice chair for the council year 2023-24
6. Signing of Acceptance of Office- Vice Chair
7. Councillor vacancies and Co-Option
8. Policies for adoption or review
9. To Adopt the Grant Application Form for council year 2023-24
10. Appointing representatives for external groups for the council year 2023-24:
  - Recreation Ground Management Committee
  - Village Hall Management Committee
  - The River Group
  - KALC
  - A257 Traffic Management Group
11. To Adopt the calendar of meetings for the council year 2023-24
12. Chair's opening remarks
13. Declarations of councillor interests relevant to this agenda
14. To confirm minutes of the previous meeting (*held on 13<sup>th</sup> March 2023*)
15. To report any matters arising (*from the previous meeting not covered elsewhere on the agenda*)

**The meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patricxbourne present at the meeting.**

16. Public representation (*notified to the clerk in advance of the meeting, agenda items only*)
17. External Reports
  - 17.1 County Councillor Reports
  - 17.2 City Councillor Reports

### **Parish Council meeting resumes**

18. Parish Clerk report (*page 3*)

19. Any s101 Delegated Authority items to be noted by council. *(Page 3)*
20. Highways Matters
  - 20.1 To Report back to council, following meeting with KCC Highways Re: HIP
  - 20.2 Any new matters
21. Finance Matters
  - 21.1 to Approve Q4 Accounts (Jan-March)
  - 21.2 to approve any due payments that require SO or DD instruction for council year 2023-24
  - 21.3 to note April/May payment schedule & approve any new payments.
  - 21.4 to note amendment to signatories on the bank accounts.
22. To review quotes for annual playground inspection.
23. Planning
  - 23.1 No New applications
  - 23.2 Updates
    - CA/22/02055 -Highland Court Farm- Winery Expansion: **GRANTED**
    - CA/23/00381- Hode Farm- Single story detached office: **GRANTED**
    - Ca/22/02102 -Highland Court Farm- Concrete batching plant: **GRANTED**
24. Campaign for the Protection of Rural England *(CPRE)*
25. Next Meeting Date *(Monday 12<sup>th</sup> June 2023)*
26. Items for Next Agenda

Requests are to be emailed to the Clerk at least 10 days prior to any meeting; together with supporting information if relevant.

**Local electors and the press are entitled to listen to parish council meetings but not take part. An opportunity to speak on an agenda item will be given at the beginning of council business. Please let the Parish Clerk know in advance if you wish to speak by using the contact details at the top of this agenda.**

**Supporting information:**

**18. Parish Clerk report**

**18.1** Email received from a resident highlighting some ongoing accessibility issues around the parish. Most identifiably, these issues are occurring on the bridges that go over the river/fords. The resident uses a mobility scooter and has experienced difficulties crossing the bridges when the river is flowing, either due to the bank encroaching the pathway; large drops off of the bridges where there has been erosion; or cars blocking the pathway access at Patrixbourne ford.

**19. S101 Delegated Authority items to be noted by council.**

**19.1** Bekesbourne with Patrixbourne Parish Council submitted an objection to planning application CA/23/00484 'The Hill' Littlebourne. The Clerk drafted a response for councillors to approve.

**21.2 April-May Payment Schedule**

Date	Type	Payment	Amount
<b>Payments made in April &amp; May as Per the financial regulations:</b>			
30.03.23	SO	Clerk salary	As Detailed on Salary Slip
31.03.23	SO	Clerk phone bill	£5.00
01.05.23	SO	Clerk Salary	As Detailed on Salary Slip
09.05.23	FPO	SLCC Membership	£187.00
09.05.23	FPO	KALC Membership	£385.80
<b>Payments Requiring approval:</b>			
		VHMC Hall Hire Fees	£168.00
		Staff Expenses- Printer Ink	£48.79